

**Lake Jackson Soccer Club**  
**February 2018 Board Meeting Minutes**  
**Date: February 5 2018, Time: 7:30 P.M., Location: Jasmine Hall**

*Meeting was called to order at 7:30 PM by Matt Pretz.*

*Attendance: John Bailes, Adam Burkhart, Dustee Futschik, Zach Gilliam, David Gonzales, Joe Guajardo, Matt Harper, Becca Heath, Dee Mastin, Lauren Parsons, Amy Shaughnessy, and Andrei Vrabie.*

*Approval of January Meeting Minutes: John motioned to accept the January Meeting Minutes. Becca seconded. Board approved the January Meeting Minutes as presented.*

• **LJSC-BYSA Agreement to be approved by Board**

*Matt*



BYSA-LJSC  
Agreement rev1.doc

- Board discussed and reviewed the attached agreement. Matt Pretz motions that we approve this agreement conditional if BYSA approves then we would send them our list of teams for the Spring. Matt Harper seconds. Board voted and motion carries.

• **LJSC By-Law Update**

*Matt*

- We need to bring our by-laws up-to-date. They haven't been updated since 2011. Matt Pretz would like to meet this Sunday, Feb 11, to review the by-laws. John, Becca, and Zach are interested in helping. **ACTION ITEM: Matt Pretz will find a meeting location and email the Board with the time and location.**

• **LJSC Board Positions**

*Matt*

- Head Registrar and Pay- Lauren
  - Last Fall we tried having 2 head registrars (one for boys and one for girls) but this really didn't work out. Matt Pretz thinks we should go back to a head and assistant registrars. Matt Pretz would like to appoint Lauren as the head registrar and the pay will be \$2.00/player. Board voted and motion carries.
- Assistant Registrar
  - Matt Pretz would like to appoint Lisa Polk as the Assistant Registrar but she does not want any pay. Board voted and motion carries.

*Matt*

- **ACTION ITEM: Dustee will update the pay policy and send to John for it to be updated on the website**

• **Capital Campaign Subcommittee Update**

*All*

- BASF donated fertilizer
  - Matt Pretz usually starts calling BASF every September/October to see if they will donate fertilizer again. **ACTION ITEM: Matt Pretz to share his BASF contact to Zach Gilliam for next year.**
- City of Lake Jackson Community Enhancement Program
  - We submitted a plan and budget to address M6 and M7 and one set of goals for M1 and M2 with this Enhancement Program. City awarded us this money; therefore, we need to move forward on this and get a good plan developed so we can start the work. Matt thinks we should focus on M6 and M7. We can do the M1 and M2 goals next year if we can get City to repair the M1 goals to get us by. Matt volunteered to lead this effort. Zach motions that we work on M6 and M7 with this money and hold off on repairing M1 and M2 goals until next year. John seconds. Board voted and motion carries.

*Matt*

• **Elections(LJSC Members as defined in bylaws can vote)**

*Matt H*

- **Nominations from the floor**
- **Candidates who have volunteered**
  - President - Zach Gilliam: No other nominations were made. Board and LJSC members present voted and elected Zach as President.
  - Boys VP - John Bailes: No other nominations were made. Board and LJSC members present voted and elected as John as Boys VP.
  - Girls VP - Becca Heath: No other nominations were made. Board and LJSC members present voted and elected Becca as Girls VP.
  - Treasurer - Joe Guajardo: No other nominations were made. Board and LJSC members present voted and elected Joe as Treasurer.

- Secretary - Dustee Futschik: No other nominations were made. Board and LJSC members present voted and elected Dustee as Secretary.

➤ **Appointments**

- Past President **New President**
  - Zach appoints Matt Pretz as Past President. John seconds. Board voted and approved this appointment.
- U7/U8 Boys Age Group Manager **Open**
  - Mr. and Mrs. Smelker-Cheeseman volunteered for this position. Board voted and approved this appointment.
- U9/U10 Girls Age Group Manager **Open**
  - Mr. and Mrs. Smelker-Cheeseman volunteered for this position. Board voted and approved this appointment.
- Head Field Manager **Open**
  - Adam Burkhart volunteers for this position. Zach appoints Adam as the Head Field Manager. Amy seconds. Board voted and approved this appointment.
- Fundraising Coordinator
  - Melissa Smith volunteers for this position. Zach appoints Melissa as Fundraiser Coordinator. John seconds. Board voted and approved this appointment.
- TopSoccer – **ACTION ITEM: Becca will talk to Seki Gonzales to see what LJSC’s involvement needs to be in this in the future.**

● **Financial Report**

- Presentation of Bank Statements *Joe*
- The attached Balance Sheet and Profit & Loss was reviewed. *Joe*



FS 01-31-18.xlsx

- Balance Sheet

Checking/Savings as of Jan. 31, 2018	
Equipment Checking	\$ 2,113.52
Field Sponsorships	\$ 5.00
Main Checking	\$108,302.77
Main Savings	\$ 60.79
<b>Total Checking/Savings</b>	<b>\$110,482.08</b>

- Joe filed the 1099 with IRS for anybody receiving \$600 or more from LJSC (Director of Coaching, Registrars, Field Marshalls, Referees, etc).

● **Fields and Facilities Update**

- Field Agreement **John**
  - John and Matt Pretz got the Field Agreement together for the City. The City required us to submit LJSC financial records this year which hasn’t been required before.
    - DynamoDash – is supposed to pay Phillip directly \$55/player. They paid Phillip \$3200 already but this was before their registration closed. **ACTION ITEM: Zach needs to follow-up with Wenzel to get their final numbers so we can adjust our pay to Phillip.**
- Repair of M1 Goal **Matt**
  - Matt sent a text to Robin and Bryce to see if the City can repair the M1 damaged goals. If the City won’t help then Matt will get with Adam B about this to see how we can repair this goal.

● **Spring Season** **Zach**

- Review Schedule and plan for Spring
  - Feb 5 Teams Finalized
  - Feb 17 Coach's Meeting/Field Prep at 8:30 AM (moved from Feb 10<sup>th</sup> because it is supposed to rain Feb 10<sup>th</sup> and this will give time for everyone to get organized)

- **ACTION ITEM:** Matt will send the handouts and notes from the Coaches meeting to Zach so they can be updated and printed out for the meeting.
    - **ACITON ITEM:** Joe will put something together for new regulations on coach's licenses that can be shared at the Coaches meeting.
    - **ACTION ITEM:** Adam B. needs to have a list of all the field things that need to be worked on such as reset the goals, put the spikes into the ground, benches that need to be tightened up, nets and clips inspected, corner flags (we need to order some more flags). Adam B. should get with Adam H. if anything needs to be ordered
    - **ACTION ITEM:** Lauren and Becca will communicate to LJSC about Coaches Meeting/Field Prep.
    - **ACTION ITEM:** Adam B. and Zach will get with Phillip on the field lining schedule.
  - Feb 12 Schedule Final (we are not sure of this date....will depend on BYSA)
  - Feb 24<sup>th</sup> first weekend of play (moved from Feb 17<sup>th</sup> due to the issue with BYSA). **ACTION ITEM:** Lauren and Becca will communicate to club members that the first game will happen Feb 24<sup>th</sup>.
- Still looking for a few coaches for U6, U7, and U8. We currently have 427 registered for recreation and 125 for competitive.
- **Communication for Brazoswood Girls Soccer "Youth Night" Feb 20th** **Zach**
  - Brazoswood High School wants LJSC help to advertise about their Youth Night on Feb 20th. Amy motions that we advertise this for Brazoswood. Lauren seconds. Board voted and motion carries. **ACTION ITEM:** Zach will get with Becca to get this posted on our Facebook.
- **Miscellaneous**
  - Matt motions that if Pink Jaguars want to practice in LJ in the Spring that we would charge them \$20/player. Dustee seconds. Board voted and motion carries.
  - **ACTION ITEM:** Zach and Andrei need to get with STYSA to get a date scheduled for them to lead a coach's clinic.
  - **ACTION ITEM:** Competitive teams typically start submitting their applications in March. Matt H. is going to follow-up with BYSA to see when the competitive process is going to start and if it will the same as last year.

John motions to adjourn. Joe seconds. Adjourned at 9:00 PM.

<i>Date</i>	<i>Time</i>
<i>January 8</i>	<i>7:30 PM</i>
<i>February 5</i>	<i>7:30 PM</i>
<i>March 5</i>	<i>7:30 PM</i>
<i>April 2</i>	<i>7:30 PM</i>
<i>May 7</i>	<i>7:30 PM</i>
<i>June 4</i>	<i>7:30 PM</i>
<i>July 9</i>	<i>7:30 PM</i>
<i>August 6</i>	<i>7:30 PM</i>
<i>September 10</i>	<i>7:30 PM</i>
<i>October 1</i>	<i>7:30 PM</i>
<i>November 5</i>	<i>7:30 PM</i>
<i>December 3</i>	<i>7:30 PM</i>