

Constitution Of the Lake Jackson Soccer Club

ARTICLE I

Section 1 NAME

The name shall be The Lake Jackson Soccer Club (hereafter called the Club) and shall be a non-profit organization. The Club will be a member of the Brazosport Youth Soccer Association (BYSA) which is governed by South Texas Youth Soccer Association (STYSA).

Section 2 TERRITORY

The Club's territory will include the Lake Jackson elementary and secondary schools and other territory as set forth by the Brazosport Youth Soccer Association.

ARTICLE II

Section 1 OBJECTIVE

The Club will emphasize good sportsmanship and the game of soccer, in order to promote recreation, and develop physical fitness, mental alertness and leadership. The principle of "maximum participation," recognition that the manner of play outweighs victory, encouragement of courtesy, good conduct and respect for constituted authority, will govern competition.

ARTICLE III

Section 1 MEMBERSHIP

The General Membership of the Club shall consist of parents or guardians of registered players (with a maximum of 2 per player), and anyone interested in promoting soccer who has registered with the Club.

ARTICLE IV

Section 1 GOVERNMENT

The government of the Club shall be vested in a Board of Directors consisting of elected officers, appointed officers and Division Managers.

Section 2 OFFICERS

Elected and appointed officers shall be established in the manner prescribed by the Bylaws. The first regular meeting in January should be the meeting during which elections are conducted, however, the February meeting may be used if necessary.

ARTICLE V

Section 1 MEETINGS

The Board of Directors of the Club shall meet monthly as prescribed by the Bylaws. The General Membership shall meet biannually in January and in March, or in addition to by stated need.

Elections shall be held at the first regular meeting in January. Proposed amendments to the Club's Constitution and Bylaws shall be voted upon at the first regular meeting in March, provided that proper notice has been given in compliance with Section 3 of Article VI. Additional "open" meetings may be declared if need arises for presenting to or hearing from the General Membership.

ARTICLE VI

Section 1 AMENDMENT OF CONSTITUTION

The Constitution states the policy and organization of the Club. It may be amended by a two-thirds majority

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vote of the General Membership present provided that the notice provisions are in compliance with Section 3 of this Article.

Section 2 AMENDMENT OF BYLAWS

The Bylaws state the rules and practices of the Club. They may be amended by a 2/3 majority vote of the General Membership present provided that the notice provisions are in compliance with Section 3 of this Article.

Section 3 NOTICE FOR AMENDMENTS

Notification of amendments will be made by giving notices to the Board of Directors a minimum of 28 days prior to the meeting. The proposed amendments may be posted on the website at least fourteen days prior to the meeting. - In addition, mass communication, via email, may be sent to the general membership at least fourteen days prior to the meeting.

Section 4 VOTING ON AMENDMENTS

Proposed amendments will be submitted through the Board of Directors to the General Membership for vote.

**Bylaws
of the
Lake Jackson Soccer Club**

Bylaw I GOVERNING BODY

Section 1 GOVERNMENT

The government of the Club shall be vested in the Board of Directors (hereafter called the Board) as described in the Constitution. A decision of the Board may be subject to reversal by a 2/3 majority of the General Membership present at a special meeting (held according to the Bylaws) following the disputed decision.

Section 2 FINANCES

The Board shall have control and management of the property and finances of the Club. Upon dissolution of the LJSC, all assets thereof shall be turned over to the City of Lake Jackson's Parks and Recreation Department.

Section 3 VACANCIES

Vacancies in the offices of Vice-President, Secretary or Treasurer shall be filled according to appointment by the President with the approval of the Board, the appointee to serve for the duration of the term of the individual whose position he was appointed to fill. Whenever the office of President is declared vacant by the Board, the Boy's Vice-President shall assume the office of President.

Section 4 QUORUM

In order for the Board to transact official business, a quorum consisting of at least five Board members must be present, two of which must be elected officers.

Bylaw II DUTIES OF OFFICERS

Section 1 PRESIDENT

The President, as Chief Executive Officer of the Club shall supervise the Club's affairs and activities. The President shall serve as one of the Club's Representatives to the Brazosport Youth Soccer Association. Subject to approval by the Board, the President shall appoint an Equipment Manager and a Facilities Manager and such committees as may be required for the proper operation of the Club. He shall submit an annual report on the operation of the Club at the January meeting of the Club.

Section 2 VICE-PRESIDENTS

The Boy's Vice-President shall act in the absence of the President with the same powers and authority. He shall serve as First Alternate representative for the President to the Association. The Boy's and Girl's Vice-Presidents shall also serve as General Managers of their respective divisions and perform such other duties as may be assigned to them by the Board.

Section 3 SECRETARY

The Secretary shall keep the records and minutes of all meetings of the Club, shall give notice of meetings when required, and shall have general custody of the records of the Club. The Secretary shall also handle correspondence for the Club, and shall administer petitions as instructed in the Bylaws and/or by the Board.

Section 4 TREASURER

The Treasurer shall receive and account for all funds of the Club. He shall disburse funds as authorized by the Board. He shall present reports of current finances at the Board's regular meetings, and shall prepare an annual report at the March meeting which will summarize the financial status of the Club and the transactions of the preceding year. He shall appoint the head of the Registration Committee and be an ex-officio member of that committee.

Section 5 GENERAL MANAGERS

The Vice-Presidents, as General Managers, shall represent the Coaches at Club meetings. They are responsible

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for organizing training clinics for Coaches. They are responsible for preparing game schedules and for rescheduling games, as allowed by the Association. They are responsible for chairing the committee for dividing registrants into teams, and selecting Division Managers in U-8 and above age groups, with Board approval.

Section 6 REGISTRAR

The Registrar shall register players and teams of the Club with the Brazosport Youth Soccer Association. He will be responsible for player transfers and shall discharge all correspondence concerning registration.

Section 7 PAST PRESIDENT

The position of Past President is a position on the club board whose incumbent is nominated by the Club President. The position is normally filled by the exiting Club President. The primary responsibility of the incumbent is to assist the incoming President-elect as much as possible with transition issues. The Past President will assist in the relationship with outside groups such as the Parks and Recreation Board, BYSA, etc. to ensure continuity in the club's interactions with these groups..

Section 8 FACILITIES MANAGER

The Facilities Manager is responsible for acquisition, scheduling and maintenance of the fields and field equipment, which includes marking the fields.

Section 9 EQUIPMENT MANAGER

The Equipment Manager is responsible for selecting, purchasing, distributing and maintaining team equipment including uniforms and balls. He maintains records of purchases and distribution of equipment. He maintains an inventory of equipment and materials such as balls, equipment, nets, striping paint, etc.

Section 10 DIVISION MANAGERS

Division Managers are responsible for representing the consensus of Coaches' views to the Club. He casts his divisions vote at Club meetings. He will also convey any relevant information to Coaches.

Section 11 GENDER CLARIFICATION

The use of male pronouns in the Constitution and Bylaws is not meant to infer or reflect gender but rather an individual.

Bylaw III ELECTIONS

Section 1 ELECTED OFFICES

The offices of President, Vice-Presidents, Secretary, and Treasurer are elected offices by the General Membership with a term of one year, from February 1 to February 1. These offices should be filled by vote at the January meeting.

Section 2 APPOINTED OFFICES

The offices of Equipment Manager, Facilities Manager and Registrar are appointed by the President and confirmed by the Board with a term of one year from February 1 to February 1. If no qualified volunteer Registrar can be found, the President shall solicit bids, and recommend a Registrar, for Board approval, to contract this position for the stated one year term.

Section 3 DIVISION MANAGERS

Division Managers shall be appointed by the corresponding Vice-President for each division. Two Division Managers (one for boys and one for girls) will normally represent the following age groups:

U7/U8

U9/U10

U11 and above

Competitive Teams

The Vice-President may choose to assign a combination of age groups to a single Division Manager when there are just a few teams in those divisions. Due to the large number of teams in the mini-soccer (U-6) division, the Boy's Vice-President shall appoint two Division Managers for that age division. The term for all Division

Managers shall be February 1 to February 1.

Section 4 CLUB REPRESENTATIVES TO BYSA

The Club Representatives to the Brazosport Youth Soccer Association shall be, in order, the President, Boy's Vice-President, Girl's Vice-President, Treasurer, Competitive Division Manager, Secretary, Registrar Director of Coaching, and other Division Managers beginning with U8 boys, U8 girls and alternating in like manner through U19 girls followed by other appointed alternatives as designated by the President of the club.

Section 5 ELECTIONS COMMITTEE

At the November meeting, the President shall appoint an Elections Committee to make arrangements for the January election. This committee shall emphasize publicity to ensure a large turnout of the General Membership, arrange adequate meeting facilities, prepare ballots, serve as or arrange for tellers at the election, and make any other necessary arrangements.

Section 6 NOMINATING COMMITTEE

At the November meeting, the President shall appoint a Nominating Committee to seek out qualified candidates for offices for the coming year. Any member of the Club may contact a person on the Nominating Committee to "volunteer" as a candidate for an office. The Nominating Committee shall have the duty to ascertain from each nominee that if elected he shall be willing to serve. The slate of officer candidates should be mailed to all Team Delegates two (2) weeks prior to the January meeting. Nominations will be allowed from the floor at the January meeting, and shall be listed in the slate.

Section 7 NOMINATIONS AND VOTING

Nominations from the floor may be made before the elections held at the January meeting of the Club, with the provision that the person nominated from the floor either be present and affirm their willingness to serve, or submit a letter addressed to the Club stating their intentions in writing. This intention should be presented to the President at the time of nomination. Each elected officer shall be nominated in the following order: President, Boy's Vice-President, Girl's Vice-President, Secretary and Treasurer. Each member will be given a ballot on which he may vote for one candidate for each of the five offices under consideration. In the event that no nominee receives a majority of the votes cast, the two nominees receiving the highest number of votes shall have their names resubmitted until one receives a clear majority. All elections should be conducted by secret ballot.

Section 8 EFFECTIVE DATES

Officers elected in January shall take office February 1 or as soon thereafter as practical. The fiscal year of this Club shall begin April 1.

Section 9 BOARD VACANCY

When a vacancy occurs on the Board, except for the office of President, the President will nominate a person to fill the vacancy and the nomination shall be considered by the Board at the next regular meeting. Should the Board fail to approve the nomination, the President shall select again, and the process repeated until a successor has been confirmed.

Section 10 DIVISION MANAGER VACANCY

When a Division Manager position becomes vacant, the corresponding Vice-President shall appoint a replacement, with Board approval.

Section 11 RESTRICTIONS

Club officers and managers may not serve as officers of the Brazosport Youth Soccer Association. The position of the Past President is not to be included in this restriction.

Section 12 RECALLS

Any officer of the Club may be recalled by the following procedure:

A. President, Vice-President, Secretary, Treasurer

A recall petition with 25% of the General Membership's signatures must be presented to the Secretary.

A recall election will be held fourteen (14) days after filing the petition with the Secretary. The election

will be held according to the Bylaws.

B. Division Manager

A recall petition with 25% of the division Head Coaches' signatures must be presented to the Secretary. A recall election will be held seven (7) days after filing the petition with the Secretary. This is the only way in which a Division Manager may be elected; all others shall be appointed by the appropriate Vice-President, with Board approval.

Section 13 NUMBER OF VOTES

Each member gets a single (one) vote. Each parent has one (1) vote per child for team meetings. Each member has one (1) vote only at General Membership Meetings.

Bylaw IV MEETINGS

Section 1 CLUB MEETINGS

The Board shall hold regular meetings each month at a time and place designated by the Board.

Section 2 SPECIAL MEETINGS OF THE BOARD

Special meetings of the Board may be called by the President, by a petition of 1/4 of the elected Board members, or by a petition of 10% of the General Membership. After being notified by the President or receiving the completed petition, the Secretary will give notice to the Board members within two (2) days but at least five (5) days prior to the meeting. If a meeting date is not specified in the petition, the meeting date shall be set by the President to be at least five (5) but not more than eight (8) days after notices are made.

Section 3 SPECIAL MEETINGS OF THE GENERAL MEMBERSHIP

Special meetings of the General Membership may be called by a petition of 1/4 of the elected Board members, or by a petition of 10% of the General Membership. After receiving the completed petition, within two (2) days but at least five (5) days prior to the meeting, the Secretary will give notice to the Board members and shall enter a written notice in the Brazosport Facts. Team Delegates shall also alert members of their teams regarding the special meeting. If a meeting date is not specified in the petition, the meeting date shall be set by the President to be at least five (5) but not more than eight (8) days after the notices are made.

Section 4 AGENDA RESTRICTIONS OF SPECIAL MEETINGS

The special meeting shall only take up the specified business, as stated on the petition and notification, for which the meeting was called.

Section 5 NOTIFICATION OF SPECIAL MEETINGS

The notification shall state the meeting place, time, who called the special meeting (President, Board or Membership) and the reason for the special meeting.

Bylaw V RULES OF COMPETITION

Section 1 COMPLIANCE AND GRIEVANCES

The Club shall abide by the laws and rules of competition and procedures set forth by the South Texas Youth Soccer Association (STYSA) and the Brazosport Youth Soccer Association. Under 6, Under 8 and Under 10 shall play according to the "STYSA Modified Rules for Small Sided Games" (i.e. 3-a-side, 4-a-side, and 6-a-side).

Section 1.1 DISCIPLINE / PROTEST / GRIEVANCE AND APPEALS

Specific Discipline, Protest Grievance and Appeal Procedures are put forth in Appendix I: Discipline, Protest, Grievance and Appeal Procedures and Policies (attached)

Section 2 PLAYING TIME

In Divisions II, III and IV, all players attending a game shall play a minimum of 1/2 of the game if they are physically able and willing. This may not be reduced for disciplinary action, playing skill, or other reasons, unless approved by the appropriate Vice-President for a specific player for a specific game. The playing time of each player between one-half and the full game is entirely at the discretion of the Coach. This rule applies to all

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play by Club teams within the Brazosport Youth Soccer Association, including division playoffs. It also applies to tournament play at the State Association or higher levels, as well as STYSA sanctioned Invitational Tournaments.

Section 3 DIVISION IV (UNDER 10, UNDER 8 AND UNDER 6) OBJECTIVE

These age divisions will be considered developmental programs. The Coaches in these age divisions in particular should remember that the goal is to teach the game and develop players, NOT to create winning teams.

A. Under 8 and Under 6 Scoring

- 1) To further emphasize the developmental nature of these divisions NO scores or league standings will be kept. Records for games may be kept for team formation / balancing purposes. These records will not be published or available to the general membership.

B. Referees for Under 6

- 1) Representatives of the teams will referee their own games.
- 2) All decisions are final; no yellow or red cards, and no protests.
- 3) Referees are encouraged to be teachers and help the players to learn soccer. Infractions should be explained nicely to facilitate learning.
- 4) Any parental or coaching problems are to be reported to an appropriate official of the Club. In case of extreme problems, abandonment is recommended.
- 5) Continuation of games in case of rain or adverse conditions is up to the referees.

C. Common Sense for Under 6 and Under 8

- 1) Shake hands after each game.
- 2) No trophies will be awarded by the Club or BYSA.
- 3) This game is for the children, so let them learn; but most of all let them have fun.

D. Team Practices

- 1) For U-6 teams, a coach may organize not more than one team practice during each week of the season, its duration not to exceed one hour subject to field availability. A team may also have a brief (approximately 20 minutes) warm-up practice just before a scheduled game.
- 2) For U-7/U-8 teams, the recommended practice criteria are two (2), one-hour practices each week during the season, and a brief warm-up practice just before a scheduled game.
- 3) For U-9/U-10 teams, the recommended practice criteria are two (2), 1.5-hour practices each week during the season, and a brief warm-up practice just before a scheduled game.
- 4) Individual players may practice on their own or take soccer camps or clinics without restriction.

E. U-6/ U-8 Special Rules of Play

- 1) For added assistance, Coaches should refer to the STYSA Special Rules of Play Guidelines for U6 and U8 age groups.
- 2) Everyone plays as a field player. There are no goalkeepers.

Bylaw VI AGE DIVISIONS

Section 1 AGE DIVISIONS

A. Age divisions recognized by Lake Jackson Soccer Club shall be those recognized by USYSA, STYSA and BYSA. They shall be comprised of players who are born before the first day of August immediately preceding the seasonal year:

Under 19 years of age (U-19)	Div. II, III	Under 13 years of age (U-13)	Div. II, III
Under 18 years of age (U-18)	Div. II, III	Under 12 years of age (U-12)	Div. II, III
Under 17 years of age (U-17)	Div. II, III	Under 11 years of age (U-11)	Div. II, III
Under 16 years of age (U-16)	Div. II, III	Under 10 years of age (U-10)	Div. IV
Under 15 years of age (U-15)	Div. II, III	Under 8 years of age (U-8)	Div. IV
Under 14 years of age (U-14)	Div. II, III	Under 6 years of age (U-6, mini-soccer)	Div. IV

B. For U-8 and older age division teams playing intra-Club or within BYSA, single age teams shall be formed when sufficient number of teams allow (e.g. U-7, U-8, U-9, U-10, etc.) The guideline is to have a minimum number of four (4) teams in order to form a single age team bracket.

C. For teams playing outside of BYSA (i.e. HYSA, IAL), single age teams shall be formed when sufficient number of players allow.

Section 2 AGE ASSIGNMENTS AND PLAYING UP

Players will normally be assigned to teams in the youngest age division for which they qualify. Players may play in an older age division if written notice is given to the Lake Jackson Soccer Club Board prior to placement on a team. Written notice does not imply the need for Board approval, but rather is simply to confirm that the parents want their child to play with older children and recognize the potential problems which could occur.

Bylaw VII COACHES FOR RECREATIONAL TEAMS

Section 1 COACH SELECTION

A. Prospective Coaches for recreational teams must submit an Adult Information Form to their respective Vice-president indicating their desire to coach. The Vice-president will select and approve coaches based on the applicants’ coaching experience, coaching license attained, and other factors the LJSC Board considers appropriate. The selection and approval of the coaches will be done annually.

B. Once prospective coaches are tentatively approved by their respective VP, the coach shall complete the Kid Safe application process. The coach will not be considered fully approved till they have been issued a Kid Safe badge.

Section 2 COACH LICENSE

A. All coaches must obtain a coaching license consistent with STYSA policy.-

B. It is the policy of the Club to reimburse the state registration fee for all coaches who successfully complete any STYSA coaching clinic, including but not limited to the “U-6”, “U-8”, U-10”, U-12” youth modules, “E”, “D”, and Goal Keeping (GK) clinics.

Bylaw VIII TEAMS

Section 1 PLAYER RECRUITMENT

A. Coaches Contacting Players

There will be no player recruitment by any Club Coach for any Division III or IV (Recreational) fall season team. A Coach may not intentionally and with forethought call, write, e-mail, or otherwise contact any player (or parent) and discuss or encourage them to try to get on the Coach’s team.

Section 2 TEAM FORMATION

A. UNDER 6 Teams (Mini-Soccer)

U-6 mini-soccer division teams will be coed teams formed by the Boy's Vice-President or designee and the U-6 Division Managers using the neighborhood concept (i.e. forming teams within local neighborhoods or elementary schools) when possible. Requests for a specific team assignment or to play for a specific coach must be submitted in writing to the Club with or on their registration form. All other special requests will be considered on a case by case basis.

B. Boys and Girls Teams

The Club shall organize both girls and boys teams for age divisions U-7/8 and above. Girls will automatically be assigned to girls teams unless written notice is given to the Lake Jackson Soccer Club Board at the time of registration. Girls are highly encouraged to play on girls teams.

C. UNDER 7/8 Teams

U-7/8 teams will be formed by the Vice-Presidents/ General Managers and/or their designees using the neighborhood concept (i.e. forming teams within local neighborhoods or elementary schools). -

D. UNDER 9 Teams

All players moving up from Under 8, or new players not registered the previous year in LJSC, must participate in a skills demonstration, and shall be placed on a team based upon demonstration of said skills, in an attempt to level (balance) the teams. Requests for specific team assignment will only be honored in extenuating circumstances, and must be submitted in writing to LJSC prior to team formation.

Children of Head Coaches will automatically be assigned to that respective Coach's team. (One) Assistant Coach's child will be protected and must be taken in the first round for U-9 team formations.

U-9 Coaches shall begin forming teams utilizing the Player Placement Process (see guidelines beginning in Section 3, Paragraph D). During the Player Placement Process, each team gets one (1) selection per round until rosters are filled. Player placement order shall be determined by coin flip or draw.

In the event of conflicts between the provisions of Section 2, paragraph D and other sections of the bylaws, the provisions of Section 2, Paragraph D shall take precedent.

E. UNDER 10 Teams and older

Shall follow the player placement process as defined in Section 3.

Section 3 **Player Placement Procedures, U9 and above, Division III and IV (Recreational) Teams**

A. Definitions

For the purpose of player placement,

i.) a “core team” is a team with at least five (5) returning players from a U9 or older team from the previous fall season and an approved coach willing to take the team. Any player shall have the option to return to their “core team” (if available) or reenter the player placement process. Two or more teams may NOT be combined to form a “core team.”

Note: Core teams cannot exist for U9 teams, as those teams technically did not exist before. Core Teams from the previous seasons U8 group dissolve upon transition to the U9 age group.

ii.) a “non-core team” is a team with less than five (5) returning players from a U9 or older team from the previous fall season and an approved coach willing to take the team.

B. Coaches' Children

i) Head Coach Children

A Head Coach will not be required to use a “player placement” choice for his own children.

ii) Assistant Coach Child Option (U10 and above)

Non-core teams will not be required to use a “player placement” choice for (one) Assistant Coach's child. A non-core team's Assistant Coach's child will be added to the team roster prior to the player placement process and will be included in the total team number for “player placement” purposes. For instance, if a non-core team of four (4) obtains an Assistant Coach's child prior to “player placement,” the team will start the placement process with five team members.

A core team's Assistant Coach's child will be protected and must be taken in the first round.

NO ASSISTANT COACH'S OPTION will be available to a team whose roster includes a player previously obtained by that team as an Assistant Coach's option.

C. Non-core Teams Pre Player Placement

Non-core teams (less than 5) shall be allowed to choose up to two (2) players prior to the beginning of the player placement process to bring their total to no more than four (4) players. The lowest roster team chooses first followed by the next lowest, etc., with each team picking one (1) player per turn. Teams of equal roster will determine order by coin flip or draw.

D. Siblings Desiring To Play Together

Siblings of players on existing core or non-core teams or players taken in the first round are protected through the third round and must be taken by the third round. Siblings of players taken in the second or succeeding rounds must be taken in the next round.

E. Players Absent From Skills Demonstration

The name of any player who does not participate in the assigned division skills demonstration session will be placed in “the hat” of all such players, and shall be drawn at random in any round of the Player Placement Process. “The hat” may be multiple hats (no more than three) based upon skill of players. Example would be Strong, Average, Rec hats. The names will be placed in their appropriate hats as determined by the coaches. The Player Placement Coordinator will be responsible for obtaining consensus and resolving when consensus cannot be reached. Players of unknown skill will be placed in the average hat by default.

F. Player Placement Order & Selections

Core teams will execute a Player Placement process in inverse order of the previous season won-loss record. Teams with equal record will toss coin to determine order. Non-core teams will be placed at the bottom of the player placement order. Coin flip or draw will be used to determine order among non-core teams. Player Placement will proceed in accordance with the following table and guidelines below:

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DRAFT ROUND	4 PLAYERS		5 to 8 PLAYERS		9 + PLAYERS
	Number of Draft Picks During Round	Extra Draft Picks at End of Round	Number of Draft Picks During Round	Extra Draft Picks at End of Round	Number of Draft Picks During Round
1	1	---	1	---	1
2	3	2	2	1	1
3	2	1	1	---	1
4	2	1	2	1	1
5	1	---	1	---	1
6	1	---	1	---	1
7	1	---	1	---	1
8	1	---	1	---	1

- 1) Each player placement shall be coordinated by someone not coaching in that Division.
- 2) Prior to the Player Placement Process, the Division Manager (with the help of the Registrar) shall prepare a list of eligible players. From this list the Division Manager and the Player Placement Coordinator shall determine the number of teams and the number of players per team. If there are any teams without Coaches they shall designate someone to draft for those teams until Coaches can be found.
- 3) Player Placement order will be reversed at the end of each round, i.e. 1,2,3,4; 4,3,2,1; etc.
- 4) Each team will have one Placement choice in the first round unless its number of players equals or exceeds the calculate number of players per team (i.e., if there are 45 players being divided onto 3 teams of 15, teams with 15 or more players do not select.)
- 5) As teams reach the calculated number of players per team they will drop out of Player Placement.
- 6) After the Player Placement Process is complete, all late registrations will be assigned in the order they registered to first replace any dropouts, and then to the next team in the drafting order by single age bracket if appropriate.
- 7) A player who has requested to not return to their previous Fall seasons team will be placed on another team in the same age bracket if available. If another team is not available, the player may be placed on a team in a higher age bracket. If higher age bracket team is not available, the player may be given the option to return to their previous team, provided there is roster space available after the player placement process has been completed. If the player cannot be placed on a team, they will be refunded their registration fees and referred to another club.

Bylaw IX DIVISION II SELECT TEAMS

Section 1 DEFINITION

A SELECT team is defined as a team formed by selecting the most skilled players in an age group as opposed to RECREATIONAL teams that are formed by equally dividing all the players onto teams. A team in an age group with only enough players for one team is not a SELECT team.

Section 2 COACH SELECTION:

- A. Prospective Div II Coaches are required to "make application" with the Club (appropriate Boy's or Girl's Vice President) by March 1 for the upcoming fall season. The application should include a resume of years coaching experience, license level and activity summary of involvement in Club-related functions.
- B. BYSA will provide guidance on the number of teams within each age group that will be allowed before the March meeting to help in the club's selection process.
- C. Coaches to be proposed to BYSA for Division II teams sponsored by LJSC will be selected from the applications by the LJSC Board based on coaching experience, coaching license attained, and other factors the LJSC Board considers appropriate.

Section 3 DIVISION II POLICY

The following policies are communicated herein for shaping the process by which Division II (select or "blue" division teams) teams are formed within LJSC:

- A. All Division II teams are required to have a coach or trainer who meets or exceeds minimum coaching license as designated by BYSA Bylaws. Current expectations require at least a state "E" license or equivalent. A state "D" license is recommended.
- B. Teams are formed per BYSA Bylaws as governed by the Division II Sub-committee.
- C. It is the policy of the Club to pay the state registration fee for all coaches who successfully complete any STYSA coaching clinic, including but not limited to the "U-6", "U-8", "U-10", "U-12" youth modules, "E", "D", and Goal Keeping (GK) clinics.

Bylaw X SPONSORS

Division IV teams playing in the regular fall BYSA season may not solicit or accept sponsors. Individual teams or players can not have sponsors except when participating in invitational type tournaments or those events not sanctioned by LJSC, BYSA, or STYSA.

Bylaw XI UNIFORMS

- A. The Club will designate the uniform for all Div IV registered players. Div III and Div II teams may choose to wear different uniforms.
- B. The cost of the uniforms will be detailed in the players' registration fees and the uniforms will become the personal property of the players. Uniform purchase is not required if players have an appropriate used uniform.
- C. Within each age division the uniforms provided by the Club must, if possible, be identical in quality or of similar price.
- D. The Club will select colors as appropriate. In the case of "common" colors for all Club teams, Coaches will be provided with some means to distinguish teams from one-another.
- E. The only printing allowed on uniforms will be a one or two digit player number on the back of the shirt and a LJSC and/or team logo / name on the front. Except for the uniform manufacturer's name or logo, no other corporate name or logo shall appear on any part of the uniform, without Club approval. Teams may, at their expense have their team name added to the front of their shirts and/or the players' names on the back of the shirts.
- F. Teams may wear their Club uniforms to Invitational Tournaments but the Club is not responsible for providing a set of uniforms or extra individual uniforms for those tournaments.

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G. All Club teams U-10 and below are required to use the Club uniform for BYSA League play.

APPENDIX I:

DISCIPLINE, PROTEST, GRIEVANCE AND APPEAL PROCEDURES AND POLICIES

Should these discipline, protest, grievance and appeal procedures and policies conflict with those of BYSA, the BYSA rules shall apply instead.

- A. For intra-Club protests, grievances, etc., the order in which they should be handled for resolution is: Coach, Division Manager, Vice-President, and then President.
- B. For inter-Club protests, grievances, etc., the order in which they should be handled for resolution is: President and then BYSA.
- C. Discipline for violating the minimum playing time rule

The Club exists for the sole reason of letting children play soccer. A coach who violates the minimum playing time rule during any one season, as described Bylaw V, Section 2, will be disciplined as follows:

- First Offense: The coach will receive a letter of reprimand.
- Second Offense: The coach will be suspended for two games, extending into championship play or next season, if necessary, should the offense occur at the end of the season.
- Third Offense: The coach will be suspended indefinitely and will be immediately stripped of all responsibility and authority for the team and the Club will file a grievance against the coach at the BYSA level to prevent the coach from coaching elsewhere within BYSA.

For example, a parent informs Club or BYSA officials that a particular coach does not play certain players that much, even after it was brought to the coach's attention by the parent. So, during the first game of championship play, a coach is observed to play the team's three weakest players only a quarter of the game. This would constitute three offenses and the coach would be removed as coach.

APPENDIX II: REVISION HISTORY

The following information documents at least the last 3 changes to this document, with all the changes listed for the last 6 months.

Date	Revised By	Changes
March-2009	Daniel White	Modified Article 4 Section 2: To add flexibility to officer election dates
March-2009	Daniel White	Modified Article 6 Section 3: Proposed amendments will be posted on the LJSC Website.
March-2009	Daniel White	Bylaw I, Section 4: Quorum reduced from 7 to 5 Board Members.
March-2009	Daniel White	Bylaw III, Section 4, Adjusted BYSA representation order.
March-2009	Daniel White	Bylaw V, Section 3, Part A(1) Clarified record-keeping for U-6 through U-8 games.
March-2009	Daniel White	Bylaw VI, Section 2: Clarified Play-up form requirements.
March-2009	Daniel White	Bylaw VII, Section 2 (a): Clarified Coaching License requirements.
March-2009	Daniel White	Bylaw VIII, Section 3, Part F (7): Added paragraph to clarify policy for players requesting to not return to the same coach.
March-2009	Daniel White	Bylaw X: Removed Div III from sponsorship exemption.
March-2009	Daniel White	Bylaw XI: Clarified uniform policy and requirements